

Master of Philosophy in Inclusive Innovation

Application Guide



In this Application Pack you will find everything you need to guide you through the **application process** of the **MPhil in Inclusive Innovation** programme.

Section	Page
Overview: Our application and admissions process Find out more about how an application works, and what happens after you've submitted your application	3
Entrance requirements Make sure you have the necessary qualifications to meet the criteria of your chosen programme	6
Application essays These tell us more about you and your motivations for further study	7
Fees & Banking Details Payment information and terms	8
Application portals Here's what each step in our application website looks like, giving you an idea of what to expect, what information will be required, and which documents you will need to compile	9
Checklist Use this checklist as an overview of the application process, track your progress, and make notes on what is required for the various steps	17

Admissions Department

Tel: +27 (0)21 650 7500

Email: admissions.gsb@uct.ac.za











Here's a quick overview of what to expect from the Pre-Application and Admissions processes

First of all, you will need to do some research.

Before you begin, we encourage you to find out as much as possible about the programme you are applying for at the GSB. This involves reading up as much as you can on <u>our website</u>, attending our <u>information sessions</u>, seeking counsel from your peers, colleagues and mentors, or calling our Admissions Team for more information or clarity.

- Understand the entrance requirements; make sure you meet the criteria.
- Consider the <u>time and workload demands</u> of the programme, and discuss this with your employer if necessary.
- Know what the latest <u>fees</u> are, and consider your <u>funding options</u>.

The application process:

Applying for an academic programme at the UCT GSB involves a few easy steps:

STEP 1: Complete your 'Pre-Application' – an application for the UCT GSB

The Pre-Application process is required for us to know that you are sufficiently qualified or experienced and the right fit for your chosen academic programme at the GSB, as well as the business school as an institution guided by values and principles. This is an important step that will help prepare you for the rest of the application process.

STEP 2: Apply with the University of Cape Town

The UCT Online application is necessary to register you as a student of the university, and create your unique UCT Student Number. You may be required to resubmit some information from the previous step.

STEP 3: Upload your documents

During your Pre-Application process you will be required to compile a set of documents, then upload them onto our application portal. Our Admissions team will use these documents to prepare your application for the Admissions Board.

STEP 4: Pay your application fee

Before the Admissions team are able to send your application pack to the programme's Admissions Board, they will need to confirm receipt of your application fee. This is an important step that lets us know that you are serious about your application. Please note, this is non-refundable regardless of the Admissions Board's decision on your application.

TOP TIP: Many of our applicants find it useful to create an application folder on their computer to keep all application documents safely filed in one place, and easily accessible for their submission.









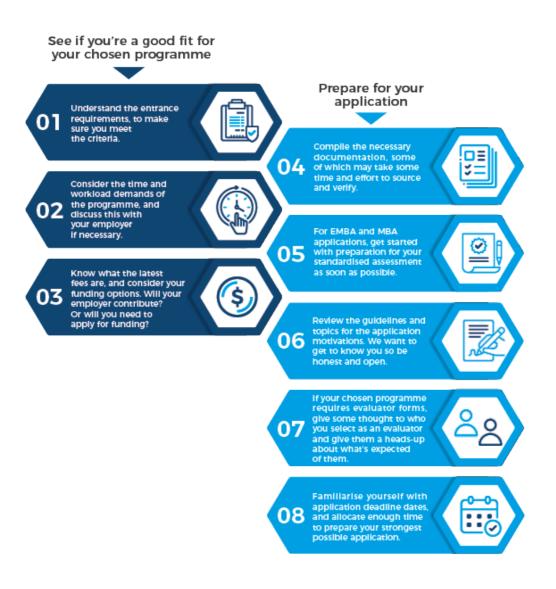


Starting your application

Once you have started your application, you will receive an email containing your unique **Pre-application Portal Link**.

You don't need to complete all steps in one sitting. All changes are saved automatically, so you can always go back to complete an incomplete step or skip ahead – return to your application portal at any time using **your unique link**.

TOP TIP: For privacy reasons, don't share your unique portal link with anyone else.











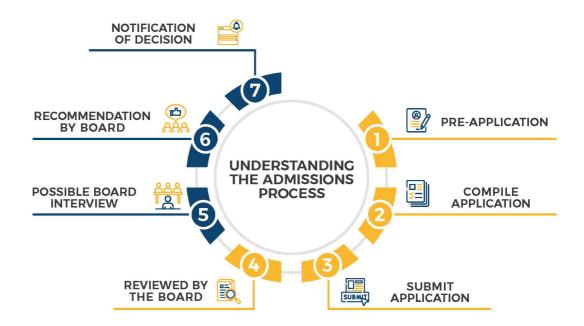


The admissions process

Once you have submitted a completed application, the Admissions Team will kick into gear and process the application.

TOP TIP: Make sure you've completed **all 4 steps** of your application to allow the Admissions Team to proceed with your application. The assigned Admissions officer will communicate with you directly should any documentation be outstanding.

Be patient – you will be notified of any outcomes in due course.













Entrance requirements

Attributes and qualifications needed for this degree

The MPhil in Inclusive Innovation is a rigorous modular programme designed to meet the growing demand for experts in the field.

OUR CRITERIA FOR THIS PROGRAMME ARE:

- Applicants must hold at least an NQF level 8 qualification in Applied Science,
 Commerce, Humanities, Health Sciences, Arts, and other related degrees.
 Alternatively, applicants who have a three-year degree with relevant prior work
 experience may apply as an RPL candidate (Recognition of Prior
 Learning). Candidates with a non-South African qualification may need to verify the
 equivalence to a South African degree.
- Applicants must have already demonstrated a desire for solving problems within the key themes of education, health, finance and digital inclusion; or have a passion to pursue an area they have already researched substantially.
- Students must be fluent in spoken and written English. The UCT GSB Admissions Board could require a TOEFL for applicants whose mother tongue is not English or who have not received a degree from an English university. The Board also takes motivation essays, standardised assessments, and interviews into account with regard to English proficiency. Final decision at the discretion of the Board. For more information on UCT's English Language Requirements click here.
- Applicants must have a minimum of three years' work experience.











Application Essays

Let us get to know you better, and tell why you're applying for this programme

Application essay guidelines

- 1. What is your vision for your future, and why have you chosen to apply to the UCT GSB MPhil in Inclusive Innovation programme at this particular time in your life and career?
- 2. How will you contribute to creating a strong, mutually supportive learning community for your cohort? What skills and expertise will you be able to offer your classmates to enhance the co-created learning journey?
- 3. What do you expect or hope to achieve from your GSB experience? How do you plan to manage the high time and energy demands of this intensive programme over the next two years?

FORMAT YOUR MOTIVATIONS

- Complete each essay on a separate page, upload onto the UCT GSB pre Application and UCT Online Application portals.
- Please write clearly and openly about yourself.
- Give examples where appropriate/useful.
- Question 1 up to 1000 words; questions 2 & 3 max. 200 words.
- Your essays should be 1.5 line spacing, font size 12.











Fees and Banking Details

Everything you need to know about the cost structure of the programme All details are correct at time of publication

Programme fee 2026

Programme Fees	African Student	Non-African Student
Year 1	R171 150	R271 900
Year 2 (dissertation)	R14 190*	R26 290*
Total	R185 340*	R298 190*
Application Fee	R1 000	\$100
Acceptance Fee	R25 000**	R25 000**

UCT GSB Bank Account Details

BENEFICIARY	UNIVERSITY OF CAPE TOWN - GSB Account No. 9
BANK	Standard Bank SA Ltd.
BRANCH	Rondebosch, Western Cape
ACCOUNT	072953004
SWIFT CODE (FOR INTERNATIONAL PAYMENTS)	SBZAZAJJ
GSB REFERENCE NUMBER FORMAT	GSB/Surname/FirstName-OR-UCT student number











KINDLY NOTE

*ANNUAL FEE INCREASE

The University increases fees annually. Applicants embarking on 2-year Programmes or Programmes that straddle two academic years, must factor in fee increases for their courses in the 2nd academic year of study.

FEES AND PAYMENT DATES

Please note that fees and the associated payment structures differ for South African students (incl. permanent SA residence holders), African students (incl. permanent African states residence holders) and non-African students. Payment for tuition is required before registration. Please consult the fees handbook, or the GSB website.

PRO-FORMA INVOICE

Should you require a pro-forma invoice from the UCT GSB in order to apply for employer funding (or any other reason), we have created an automatic invoice generator for your chosen programme here.

Non- South African Students

All students from outside South Africa (incl. students with permanent residency status in African countries) are required to make the full payment of tuition fees for the academic year prior to registration.

South African students

South African students (incl. students with SA permanent residence status) must make the initial payment <u>prior to registration</u>. The initial payment amount is typically set as 35% of the total fee debt for the year. In the event of late payment, this will be subject to a once-off late payment fee of 8% of the total annual fee. You will be allowed to register if the initial payment has not been received by the due date. Payment of the balance of fees for the year is due on 31 July. We send out detailed statements of account every month from March onwards. Note that interest is charged on outstanding balances after 31 July. Refer to the fees handbook for details.

**ACCEPTANCE FEES

An acceptance fee is required for all GSB programmes. This must be paid upon acceptance of the offer and secures your place on the programme. An acceptance fee of ZAR 25,000 is applicable to all GSB students applying for Masters level programmes. Postgraduate Diploma level students must pay an acceptance fee of ZAR 15,000. This is credited against the initial payment due upon registration. Note that this acceptance fee is subject to cancellation charges, calculated on a sliding scale, should you subsequently withdraw your acceptance (Please refer to Fees Booklet).









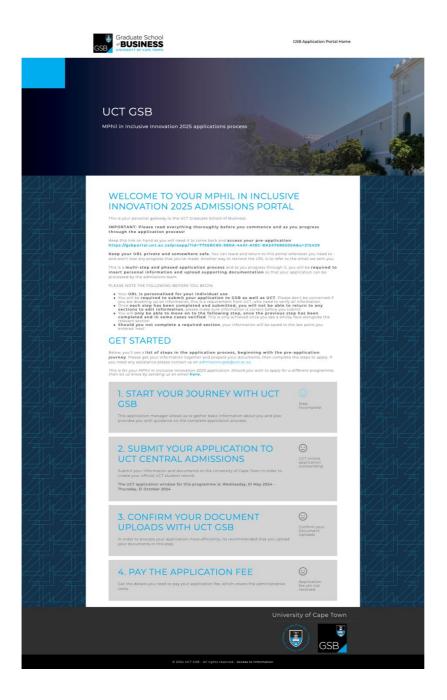


Our Application Process

STEP 1: UCT GSB Pre-Application

Here is what our Pre-Application system looks like.

Each step is automatically saved and you can return to complete any step later.













STEP 1.1: Personal details

Setting up your profile.

-	ne fields below. This is a secure portal and your information will not be can assist us in keeping your information private by keeping your portal		
A Personal Information			
Title [*]	Mr 🔻		
Surname	Surname		
Maiden Name	This is a required field Maiden Name		
First Name(s) as per your ID*	Full Firstname(s)		
	Please note that your First Name(s) and Surname will be used on your graduation certificate or certificate of attendance. These must match your offical documentation (South African ID or Passport Number if you are not a South African citizen). This is a required field		
Name that you commonly go by (if it differs)*	Name by which you are normally known		
Date Of Birth*	This is a required field 1990-10-13		
ID / Passport Number*	ID / Passport Number		
	If you don't have a South African ID number please enter your passport mumber This is a required field		

STEP 1.1: (contd.)

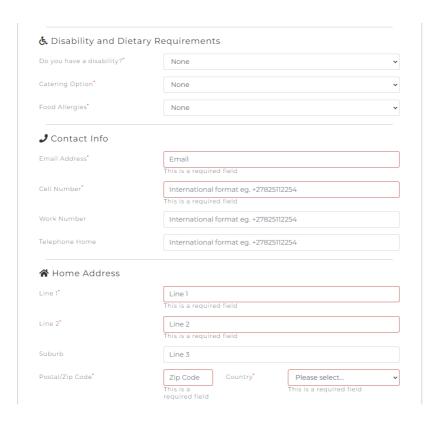


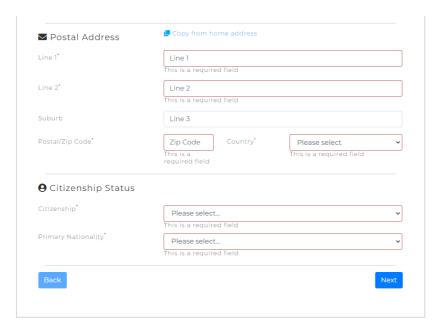
















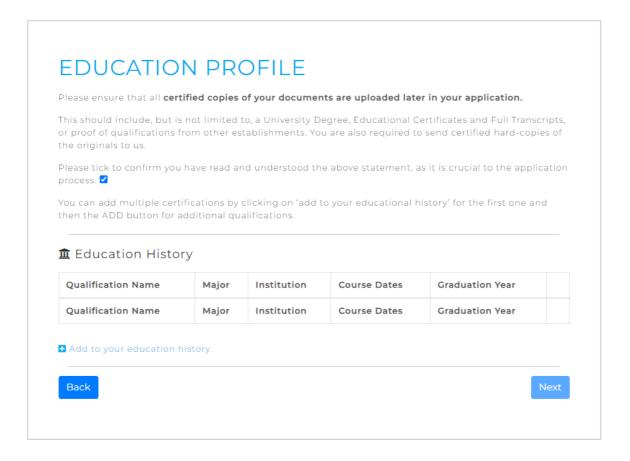






STEP 1.2: Education Profile

An MPhil in Inclusive Innovation is a postgraduate degree – please provide the details of your previous qualifications





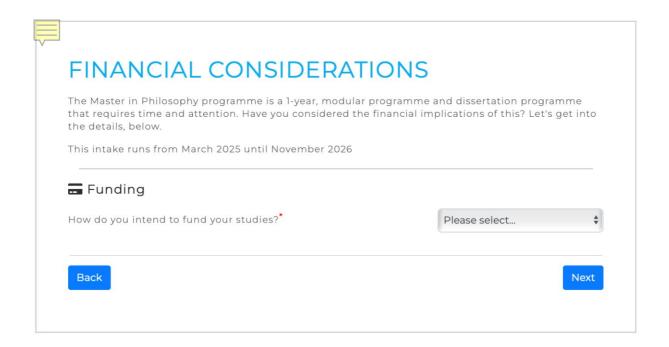








How are you planning on funding your studies?













STEP 1.4: Application essays

This is an important part of the application process – give yourself time, be authentic, and proofread before your submit.

MOTIVATIONS

Later in the application process, you will be required to submit motivational essays. Please see the subjects and guidelines below.

Please tick this box to show that you have read and understood the instructions for submitting your motivations, as this is a crucial part of the process. $\hfill\Box$

♠ Motivation Questions

- 1. What is your vision for your future, and why have you chosen to apply to the UCT GSB MPhil in Inclusive Innovation programme at this particular time in your life and career?
- How will you contribute to creating a strong, mutually supportive learning community for your cohort? What skills and expertise will you be able to offer your classmates to enhance the co-created learning journey?

 3. What do you expect or hope to achieve from your GSB experience? How do you plan to manage the
- high time and energy demands of this intensive programme over the next two years?

FORMAT YOUR MOTIVATIONS

- · Complete each motivation on a separate page, upload onto the UCT GSB pre Application and UCT Online Application
- Please write clearly and openly about yourself.Give examples where appropriate/useful.
- Question 1 up to 1000 words; Question 2 & 3 max 200 words.
- · Your motivations should be typed (1.5 line spacing, 12 font size)

Back

Next

STEP 1.5: Evaluator Forms





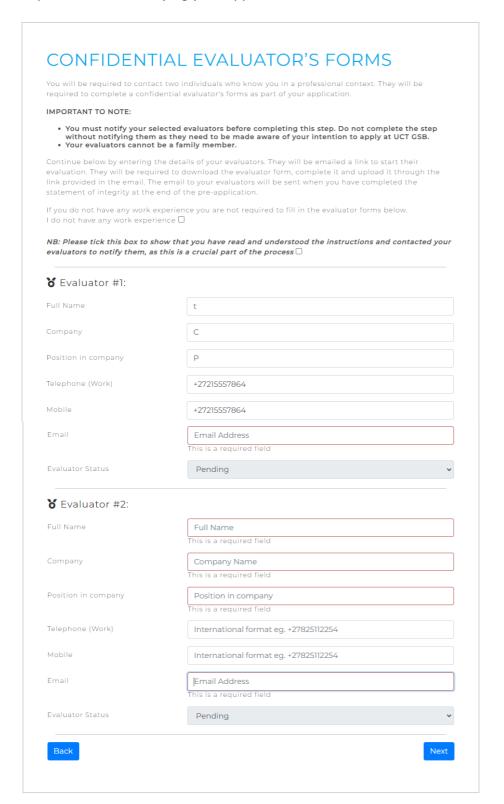








We require professional references from two objective and reliable sources. Take care to select referees who know you in a professional context, and will be responsive to your request. It's a good idea to contact them ahead of time and let them know what will be required to avoid delaying your application.







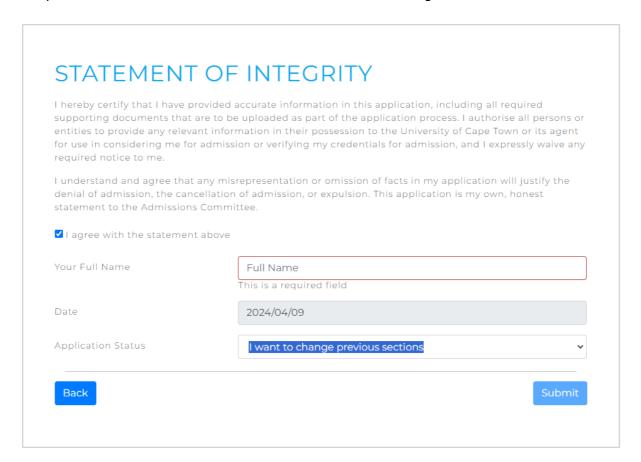






STEP 1.6: Digital signature

This confirms the authenticity of your submission, and allows you to choose whether you've completed this section or intend to return later and make changes.



Next steps

Once you've confirmed your submission, the Pre-Application process (Step 1) is complete.

You will also need to UCT Online Application (Step 2) described below.











STEP 2: UCT Online Application

You will also need to submit your information to UCT Central Admissions (PeopleSoft) to create your official UCT student record and student number.

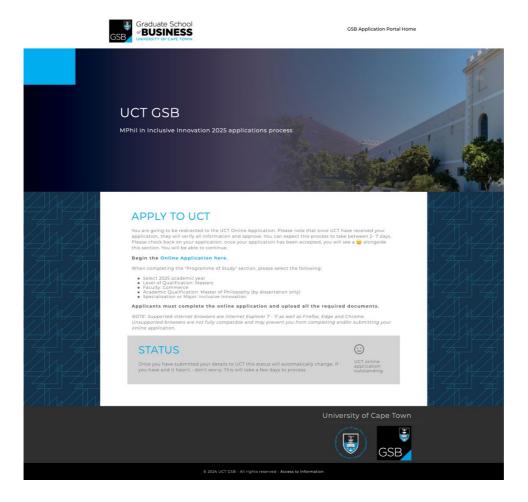
Please note that once UCT have received your application, they will verify all information and approve. You can **expect this process to take between 2- 7 days**.

Please check back on your application, once your application has been accepted, you will see a a longside this section.

You can also reach the **Online Application here.**

When completing the "Programme of Study" section, please select the following:

- Select 2026 academic year
- Level of Qualification: GSB (Postgraduate Programmes)
- Faculty: Commerce
- Academic Qualification: GSB Master of Philosophy in Inclusive Innovation







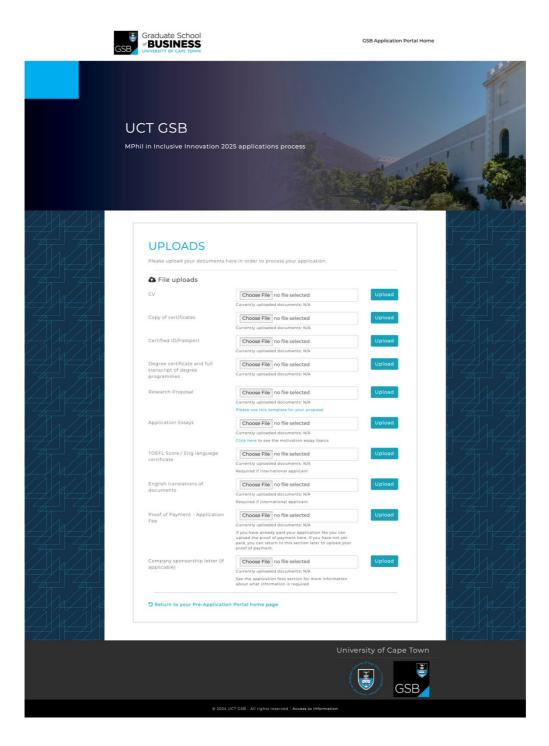






STEP 3: Document Uploads

By this stage in the application process these should be easy to access. Rest assured, we'll process all documents with the strictest confidentiality.



MPhil in Inclusive Innovation Checklist











Use this checklist to track your progress.

Bear in mind that some elements listed below will take more time than others.

	1	NOTES
Prepare documentation		
CV		
Transcripts		
Degree Certificates		
ID/Passport		
Write Application Essays		
Application Essay 1		
Application Essay 2		
Application Essay 3		
Submit your Evaluator Forms		
Evaluator 1		
Evaluator 2		
If required		
Sponsorship Letter		
Complete your UCT Online Application		
Submit your application to UCT Central Admissions (PeopleSoft)		









Upload your documents	
CV	
Transcripts	
Degree Certificates	
ID/Passport	
Motivation essays	
TOEFL Score/Eng Lang certificate	
*if applicable	
Company Sponsorship letter	
*if applicable	
Application fee paid	

Good luck, and remember: if you have any questions or require assistance on your application journey, you can reach the Admissions Team on:

Tel: +27 (0)21 650 7500

Email: admissions.gsb@uct.ac.za







