CEMS Master of Management specialising in
International Management

Application Guide

In this Application Pack you will find everything you need to guide you through the **application process** of the **CEMS Master of International Management** programme.

Admissions Department

Tel: +27 (0)21 650 7500
Email: admissions.gsb@uct.ac.za

Here's a quick overview of what to expect from the Pre-Application and Admissions processes

First of all, you will need to do some research. Before you begin, we encourage you to find out as much as possible about the programme you are applying for at the GSB. This involves reading up as much as you can on our website, attending our information sessions, seeking counsel from your peers, colleagues and mentors, or calling our Admissions Team for more information or clarity.

- Understand the **entrance requirements;** make sure you meet the criteria.
- Consider the **time and workload demands** of the programme, and discuss this with your employer if necessary.
- Know what the latest **fees** are, and consider your **funding options**.

The application process: Applying at the UCT GSB involves a few easy steps:

STEP 1: **Complete your 'Pre-Application'** – an application for the UCT GSB

The Pre-Application process is required for us to know that you are sufficiently qualified or experienced and the right fit for your chosen academic programme at the GSB. This is an important step that will help prepare you for the rest of the application process.

STEP 2: **Apply with the University of Cape Town**

The UCT Online application is necessary to register you as a student of the university, and create your unique UCT Student Number. You may be required to resubmit some information from the previous step.

STEP 3: **Upload your documents**

During your Pre-Application process you will be required to compile a set of documents, then upload them onto our application portal. Our Admissions team will use these documents to prepare your application for the Admissions Board.

STEP 4: **Pay your application fee**

Before the Admissions team are able to send your application pack to the programme's Admissions Board, they will need to confirm receipt of your application fee. This is an important step that lets us know that you are serious about your application. Please note, this is non-refundable regardless of the Admissions Board's decision on your application.
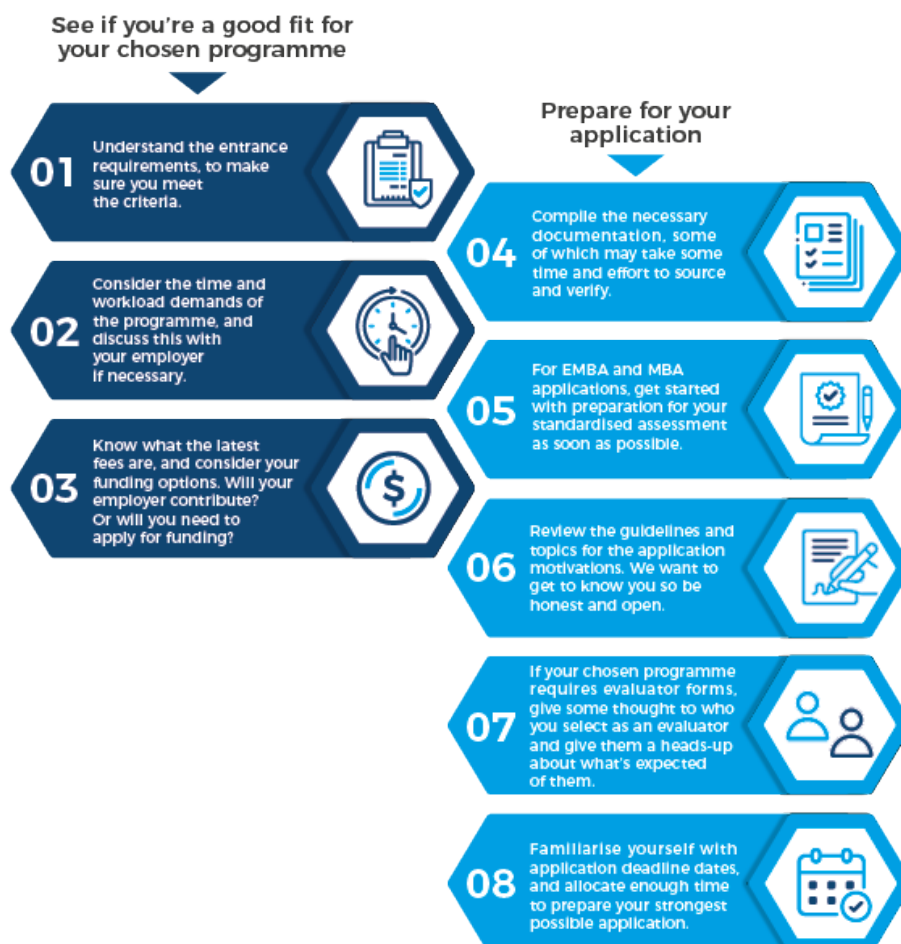
TOP TIP: Many of our applicants find it useful to create an application folder on their computer to keep all application documents safely filed in one place, and easily accessible for their submission.

Starting your application

Once you have started your application, you will receive an email containing
your unique **Pre-application Portal Link**.

You don't need to complete all steps in one sitting. All changes are saved automatically, so
you can always go back to complete an incomplete step or skip ahead – return to your
application portal at any time using *your unique link.*

TOP TIP: For privacy reasons, don't share your unique portal link with anyone else.

**See if you're a good fit for
your chosen programme**

01 Understand the entrance
requirements, to make
sure you meet
the criteria.

**Prepare for your
application**

04 Compile the necessary
documentation, some
of which may take some
time and effort to source
and verify.

02 Consider the time and
workload demands of
the programme, and
discuss this with
your employer
if necessary.

05 For EMBA and MBA
applications, get started
with preparation for your
standardised assessment
as soon as possible.

03 Know what the latest
fees are, and consider your
funding options. Will your
employer contribute?
Or will you need to
apply for funding?

06 Review the guidelines and
topics for the application
motivations. We want to
get to know you so be
honest and open.

07 If your chosen programme
requires evaluator forms,
give some thought to who
you select as an evaluator
and give them a heads-up
about what's expected
of them.

08 Familiarise yourself with
application deadline dates,
and allocate enough time
to prepare your strongest
possible application.

The admissions process

Once you have submitted a completed application, the Admissions Team will kick into gear and process the application.

*TOP TIP: Make sure you've completed **all 4 steps** of your application to allow the Admissions Team to proceed with your application. The assigned Admissions officer will communicate with you directly should any documentation be outstanding.*

Be patient – you will be notified of any outcomes in due course.
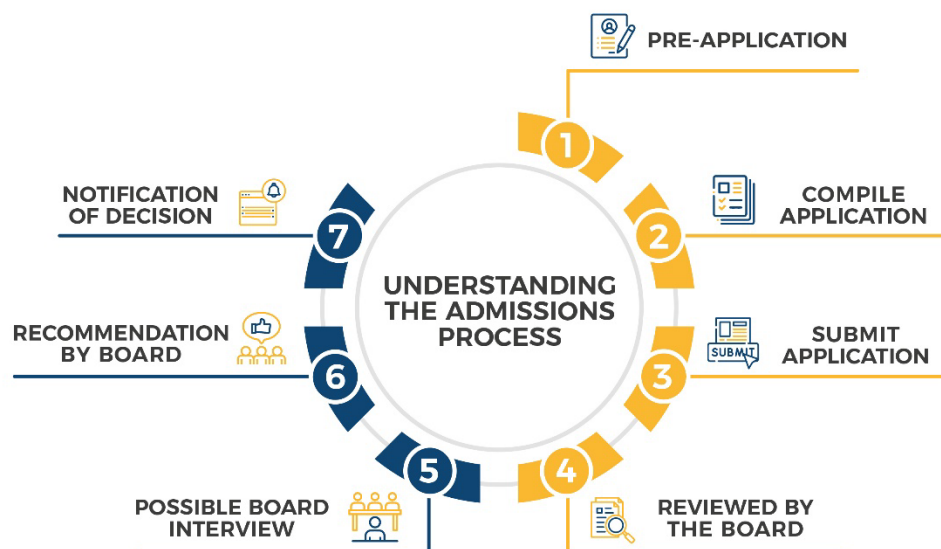
Entrance requirements

Attributes and qualifications needed for this degree

QUALIFICATIONS AND PREVIOUS EXPERIENCE

Prospective candidates must:
- Hold a qualification that allows the student to enter into a Master's-level study in the country where it was obtained, which in South Africa is an NQF Level 8 qualification. Candidates with a non-South African qualification may need to verify the equivalence to a South African degree.
- Provide proof of academic preparation:
  - Have completed a bachelor's degree in management or economics or a related field; or have successfully passed 120 credits/60 ECTS of studies in business education at the postgraduate level in any of these areas. This could be from a one-year honours or PGDip in economics/management or business following any other Bachelor's degree.

LANGUAGE REQUIREMENTS

Students must be fluent in spoken and written English. The UCT GSB Admissions Board could require a TOEFL for applicants whose mother tongue is not English or who have not received a degree from an English university. The Board also takes motivation essays, standardised assessments, and interviews into account with regard to English proficiency. Final decision at the discretion of the Board.

Proficiency in English (if not mother tongue*) must be proven through any of the following accreditations as a minimum level:
- TOEFL iBT100
- IELTS(Academic)/IELTS Indicator 7.0
- CPE C; CAE B
- BEC Higher B

The additional language can be at intermediate proficiency level but the speaker must be fluent. Students will have to show proof of their language proficiency. If a student does not have proficiency in a third language, they will be required to learn a new language during the programme.

All CEMS Master of Management specialising in International Management students graduate with competence in three languages, one of which must be English.
- Language 1: English (home language or proficiency)
- Language 2: Any language (home language or B1 oral/ B1 written level)
- Language 3: Any language (home language or elementary level)

Application Essays

Let us get to know you better, and tell why you're applying for this programme

Important note: Do **not** fill out the essay questions on this document. This is just a mock-up of the application essay section of your pre-application. You will be able to download this

NAME		SURNAME	
Please Indicate your Languages			

L1		L2		L3	

Complete 6 short essays on the following topics (*No more than __500__ words each*)

1) Why do you want to study the UCT GSB MIM programme?

2) How will you add value to your cohort, both at the UCT GSB and at your exchange school?

3) How will this programme help you achieve your career aspirations?

4) How will you go about securing your required 8-week international internship?

(You may consult the CEMS Internship Guide for information)

5) You will be required to conduct individual research for your dissertation. Please describe any topics/ideas that you would be interested in exploring for this purpose?

6) Please rank your choices of exchange schools. **Please provide a motivation for your selection**.

Students must indicate preferred destinations for their academic term abroad. The destination is announced following the selection process Please note: Students are first selected for entry to the CEMS MIM programme, and then offered destinations for their term abroad. Preferences for the location and the sequence are taken into consideration.

PLEASE RANK THE EXCHANGE SCHOOLS BELOW INDICATING YOUR CHOICE FROM **1 TO 32**	
PARTNER SCHOOL	RANK
Aalto University School of Business	
Bocconi University	
Copenhagen Business School	
Cornell SC Johnson College of Business	
Corvinus University of Budapest	
ESADE Business School	
Escola de Administração de Empresas de São Paulo-FGV	
HEC Paris	
HKUST Business School	
Indian Institute of Management Calcutta	
Ivey Business School	
Keio University	
Koç University Graduate School of Business	
Korea University Business School	
Louvain School of Management	
National University of Singapore	
Norwegian School of Economics	
Nova School of Business and Economics	
Rotterdam School of Management, Erasmus University	
SGH Warsaw School of Economics	
Stockholm School of Economics	
The American University in Cairo School of Business	

The London School of Economics and Political Science	
The University of Sydney Business School	
Tsinghua University School of Economics and Management	
UCD Michael Smurfit Graduate Business School	
Universidad Adolfo Ibáñez	
Universidad de los Andes School of Management	
University of Cologne	
University of Economics, Prague	
University of St.Gallen	
WU (Vienna University of Economics & Business)	

Mother Tongue Declaration Form

The CEMS MIM programme requires students to speak at least one language in addition to their mother tongue – one of which must be English.

Graduate School of BUSINESS
UNIVERSITY OF CAPE TOWN

CEMSMIM

CEMS Candidate's Declaration regarding Mother Tongue

CEMS asks you for this information because it will appear on your Graduation Certificate. The Mother Tongue (MT) is one of the three languages that CEMS requires. If you have more than one MT, please fill out a separate declaration for each language.

I declare that _____ **is my Mother Tongue / Native Language.**

I consider this language to be my MT for the following reason(s): _____

_____

_____

_____

_____

I further declare and confirm with my initials and signature below that:

- **my written and speaking proficiency** in this language is sufficient for conducting operations that are typical of business,_____   **Initials**: _____
- **I am confident** that when speaking/corresponding with another person who is a native speaker of this language that I would be considered by that person to have a native-like level of fluency in this language,   **Initials**: _____
- **I have read and understand** the Ethical Guidelines in the CEMS Student Guide and that my signature indicates my full and unreserved commitment to comply with the guidelines stated therein and in this present document,

          Initials: _____

- **my declaration** (above) is true and correct,_____   **Initials**: _____

and I understand that company and professional recruiters will make their own determination of the accuracy of my declarations above and herein, and that discrepancies, should they be determined by those recruiters, will likely be detrimental to my recruitment process and/or career opportunities.

          Initials: _____

_____   _____
name of candidate   candidate's home school

_____   date___ ____ _____
signature of candidate   DD   MM   YYYY

Fees and Banking Details

Everything you need to know about the cost structure of the programme
All details are correct at time of publication

Programme fee 2026

Programme Fees	African Student	Non-African Student
Year 1	R114 040	R175 960
Year 2	R152 540*	R235 370*
Total	R266 580*	R411 330*
Application Fee	R1 000	$100
Acceptance Fee	R25 000**	R25 000**

UCT GSB Bank Account Details

BENEFICIARY	UNIVERSITY OF CAPE TOWN - GSB Account No. 9
BANK	Standard Bank SA Ltd.
BRANCH	Rondebosch, Western Cape
ACCOUNT	072953004
SWIFT CODE (FOR INTERNATIONAL PAYMENTS)	SBZAZAJJ
GSB REFERENCE NUMBER FORMAT	GSB/Surname/FirstName-OR-UCT student number

KINDLY NOTE

*ANNUAL FEE INCREASE

The University increases fees annually. Applicants embarking on 2-year Programmes or Programmes that straddle two academic years, must factor in fee increases for their courses in the 2nd academic year of study.

FEES AND PAYMENT DATES
Please note that fees and the associated payment structures differ for South African students (incl. permanent SA residence holders), African students (incl. permanent African states residence holders) and non-African students. Payment for tuition is required before registration. Please consult the fees handbook or the GSB website.

PRO-FORMA INVOICE
Should you require a pro-forma invoice from the UCT GSB in order to apply for employer funding (or any other reason), we have created an automatic invoice generator for your chosen programme here.

Non- South African Students
All students from outside South Africa (incl. students with permanent residency status in African countries) are required to make the full payment of tuition fees for the academic year prior to registration.

South African students
South African students (incl. students with SA permanent residence status) must make the initial payment prior to registration. The initial payment amount is typically set as 35% of the total fee debt for the year. In the event of late payment, this will be subject to a once-off late payment fee of 8% of the total annual fee. You will be allowed to register if the initial payment has not been received by the due date. Payment of the balance of fees for the year is due on 31 July. We send out detailed statements of account every month from March onwards. Note that interest is charged on outstanding balances after 31 July. Refer to the fee's handbook for details.

**ACCEPTANCE FEES
An acceptance fee is required for all GSB programmes. This must be paid upon acceptance of the offer and secures your place on the programme. An acceptance fee of ZAR 25,000 is applicable to all GSB students applying for Masters level programmes. Postgraduate Diploma level students must pay an acceptance fee of ZAR 15,000. This is credited against the initial payment due upon registration. Note that this acceptance fee is subject to cancellation charges, calculated on a sliding scale, should you subsequently withdraw your acceptance (Please refer to Fees Booklet).
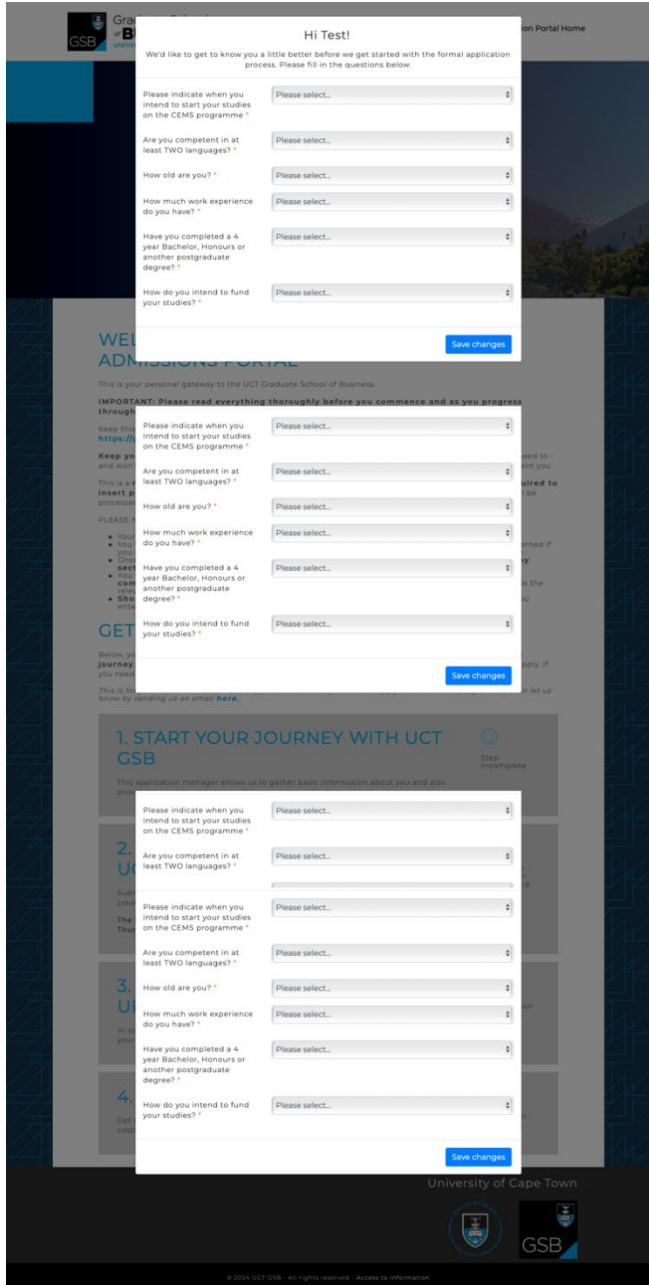
Our Application Process

STEP 1: UCT GSB Pre-Application

Here is what our Pre-Application system looks like.
Each step is automatically saved and you can return to complete any step later.

Before you begin, we will ask you to confirm a few programme-specific particulars.

You will then land on our Pre-Application portal, which looks like this:

UCT GSB

CEMS MIM 2025 - 2026 applications process

WELCOME TO YOUR CEMS MIM 2025 - 2026 ADMISSIONS PORTAL

This is your personal gateway to the UCT Graduate School of Business.

IMPORTANT: Please read everything thoroughly before you commence and as you progress through the application process!

Keep this link on hand as you will need it to come back and **access your pre-application**.
https://gsbportal.uct.ac.za/preapp/?id=77D6AE87-6A37-4B5D-9729-793CC8203094&u=77569

Keep your URL private and somewhere safe. You can leave and return to this portal whenever you need to - and won't lose any progress that you've made. Another way to retrieve the URL is to refer to the email we sent you.

This is a **multi-step and phased application process** and as you progress through it, you will be **required to insert personal information and upload supporting documentation** so that your application can be processed by the admissions team.

PLEASE NOTE THE FOLLOWING BEFORE YOU BEGIN:

- Your **URL is personalised for your individual use**
- You will be **required to submit your application to GSB as well as UCT**. Please don't be concerned if you are doubling up on information, this is a requirement from UCT, who need to verify all information.
- Once **each step has been completed and submitted, you will not be able to return to any sections to edit information**, please make sure information is correct before you submit
- You will **only be able to move on to the following step, once the previous step has been completed and in some cases verified**. This is only achieved once you see a smiley face alongside the relevant section
- **Should you not complete a required section**, your information will be saved to the last point you entered 'next'

GET STARTED

Below, you'll see a **list of steps in the application process, beginning with the pre-application journey**. Please get your information together and prepare your documents, then complete the steps to apply. If you need any assistance please call contact us on admissions.gsb@uct.ac.za.

*This is for your CEMS MIM 2025 - 2026 application. Should you wish to apply for a different programme, then let us know by sending us an email **here.***

1. START YOUR JOURNEY WITH UCT GSB

Step Incomplete

This application manager allows us to gather basic information about you and also provides you with guidance on the complete application process.

2. SUBMIT YOUR APPLICATION TO UCT CENTRAL ADMISSIONS

UCT online application outstanding

Submit your information and documents to the University of Cape Town in order to create your official UCT student record.

The UCT application window for this programme is: Thursday, 01 August 2024 - Thursday, 15 May 2025

3. CONFIRM YOUR DOCUMENT UPLOADS WITH UCT GSB

Confirm your Document Uploads

In order to process your application more efficiently, its recommended that you upload your documents in this step.

4. PAY THE APPLICATION FEE

Application fee yet not received

Get the details you need to pay your application fee, which covers the administrative costs.

University of Cape Town

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STEP 1.1: Personal details
Setting up your profile.

PERSONAL DATA

Please enter your information in the fields below. This is a secure portal and your information will not be shared with any third parties. You can assist us in keeping your information private by keeping your portal URL safe.

👤 Personal Information

Title*
> Mr

Surname*
> Surname

This is a required field

Maiden Name
> Maiden Name

First Name(s) as per your ID*
> Full Firstname(s)

Please note that your First Name(s) and Surname will be used on your graduation certificate or certificate of attendance. These must match your offical documentation (South African ID or Passport Number if you are not a South African citizen).
This is a required field

Name that you commonly go by (if it differs)*
> Name by which you are normally known

This is a required field

Date Of Birth*
> 1990-10-13

ID / Passport Number*
> ID / Passport Number

If you don't have a South African ID number please enter your passport mumber
This is a required field

♿ Disability and Dietary Requirements

Do you have a disability?*
> None

STEP 1.1: (contd.)

♿ Disability and Dietary Requirements

Do you have a disability?*	None
Catering Option*	None
Food Allergies*	None

📞 Contact Info

Email Address*	Email
	This is a required field
Cell Number*	International format eg. +27825112254
	This is a required field
Work Number	International format eg. +27825112254
Telephone Home	International format eg. +27825112254

🏠 Home Address

Line 1*	Line 1
	This is a required field
Line 2*	Line 2
	This is a required field
Suburb	Line 3
Postal/Zip Code*	Zip Code Country* Please select...
	This is a required field This is a required field

✉ Postal Address   📋 Copy from home address

Line 1*	Line 1
	This is a required field
Line 2*	Line 2
	This is a required field
Suburb	Line 3
Postal/Zip Code*	Zip Code Country* Please select
	This is a required field This is a required field

👤 Citizenship Status

Citizenship*	Please select...
	This is a required field
Primary Nationality*	Please select...
	This is a required field

Back   Next

STEP 1.2: Education Profile

An CEMS Master of International Management is a postgraduate degree – please provide the details of your previous qualifications

EDUCATION PROFILE

Please ensure that all **certified copies of your documents are uploaded later in your application.**

This should include, but is not limited to, a University Degree, Educational Certificates and Full Transcripts, or proof of qualifications from other establishments. You are also required to send certified hard-copies of the originals to us.

Please tick to confirm you have read and understood the above statement, as it is crucial to the application process. ☑

You can add multiple certifications by clicking on 'add to your educational history' for the first one and then the ADD button for additional qualifications.

🏛 Education History

Qualification Name	Major	Institution	Course Dates	Graduation Year	
Qualification Name	Major	Institution	Course Dates	Graduation Year	

➕ Add to your education history.

`Back` `Next`

STEP 1.3: Employment information

Tell us about your employment history.

This is a pre-experience master's programme. Applicants to the programme are NOT required to have work experience.

EMPLOYMENT INFORMATION

Please enter your employment information below. If you are not currently employed, please enter previous employment information.

Experience

| Years of full-time work experience* | Years of full-time work experience |
| Years of experience in a managerial capacity* | Years of experience in a managerial capacity |

Employer Profile

Company	Position	Job Function	
Comnay	Pos		Edit
Company	Position	Job Function	

Add to your employment history.

Back   Next

STEP 1.4: Prepare your documents

It is at this stage that you will be required to complete your Application Essays and your Mother Tongue Declaration form.

PREPARE YOUR DOCUMENTS

As part of the MIM application process, you will be required to upload a series of supporting documents on your UCT online application.

The following documents will be required:

- CV
- ID document
- Copies of certificates and transcripts

In addition, please download and complete the CEMS MIM Motivational Essays as well as the Mother Tongue Declaration which forms part of the required documents to upload at a later stage in the application process.

Thereafter, you will be prompted to confirm these same documents by our UCT GSB admissions team so be sure to keep these files on hand.

Back   Next

STEP 1.5: Fees

How are you planning on funding your studies?

MY GSB APPLICATION

You are progressing through a multi-tiered application form. Please enter your information, as applicable, and click next to progress to the following step. You can return to this page, later.

FINANCIAL CONSIDERATIONS

This intake runs from August 2025 until August 2026

💳 Funding

How do you intend to fund your studies?* | I will be self-funded ⌄ |

Back   Next

STEP 1.6: Digital signature

This confirms the authenticity of your submission, and allows you to choose whether you've completed this section or intend to return later and make changes.

STATEMENT OF INTEGRITY

I hereby certify that I have provided accurate information in this application, including all required supporting documents that are to be uploaded as part of the application process. I authorise all persons or entities to provide any relevant information in their possession to the University of Cape Town or its agent for use in considering me for admission or verifying my credentials for admission, and I expressly waive any required notice to me.

I understand and agree that any misrepresentation or omission of facts in my application will justify the denial of admission, the cancellation of admission, or expulsion. This application is my own, honest statement to the Admissions Committee.

☑ I agree with the statement above

Your Full Name   Full Name
                        This is a required field

Date   2024/04/09

Application Status   I want to change previous sections

Back   Submit

Next steps

Once you've confirmed your submission, the Pre-Application process (Step 1) is complete.

You will also need to UCT Online Application (Step 2) described below.

STEP 2: UCT Online Application

You will also need to submit your information to UCT Central Admissions (PeopleSoft) to create your official UCT student record and student number.
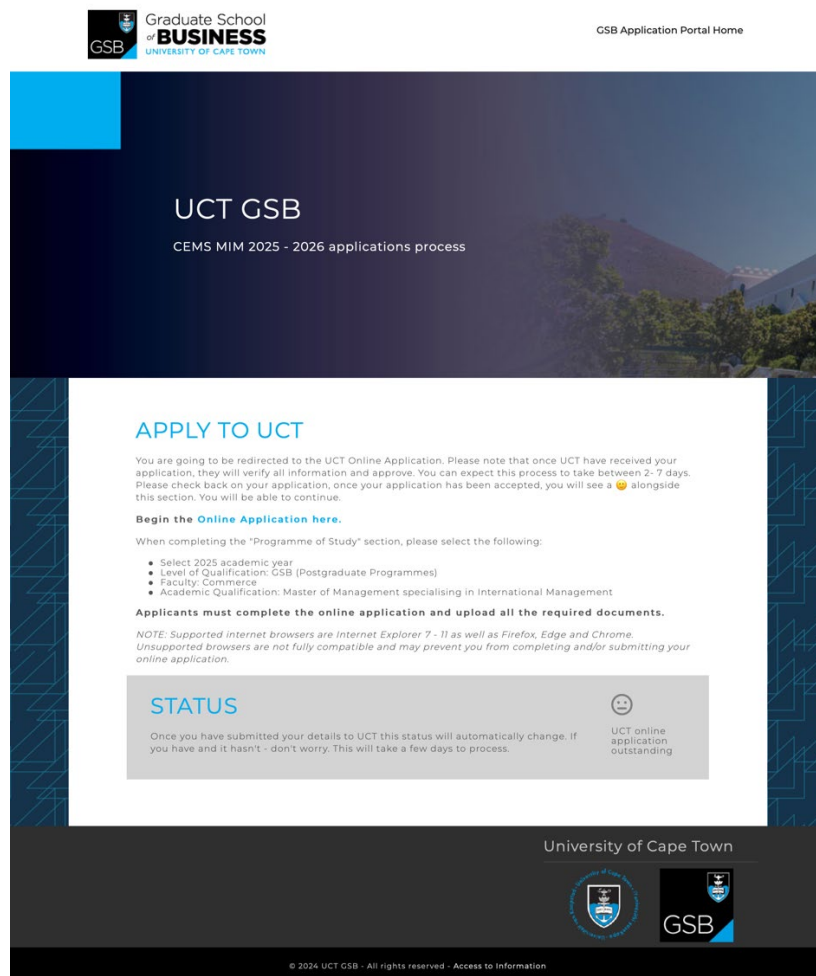
Please note that once UCT have received your application, they will verify all information and approve. You can **expect this process to take between 2- 7 days**.

Please check back on your application, once your application has been accepted, you will see a 🙂 alongside this section.

You can also reach the [Online Application here.](#)

When completing the "Programme of Study" section, please select the following:
- Select 2026 academic year
- Level of Qualification: GSB (Postgraduate Programmes)
- Faculty: Commerce
- Academic Qualification: CEMS MIM

STEP 3: Document Uploads

By this stage in the application process these should be easy to access.
Rest assured, we'll process all documents with the strictest confidentiality.

STEP 4: Application fee

This is a non-refundable application fee that covers the expense of processing your application.

UCT GSB

CEMS MIM 2025 - 2026 applications process

APPLICATION FEE

Please email your application fee proof of payment to GSB Admissions on admissions.gsb@uct.ac.za.

Pay your non-refundable application fee:

Citizens of all African countries	R1000 (one thousand rands)
Applicants from all other countries	US$ 100 (US Dollars)

Banking Details:

Beneficiary: UNIVERSITY OF CAPE TOWN - GSB Account No.9
Bank: Standard Bank SA Ltd
Branch: Rondebosch, Western Cape
Branch Code: 025009
Account: 072953004
Swift code (for international payments): SBZAZAJJ
GSB Reference Number format: GSB / surname / first name - OR - UCT student number

Company Sponsorship:

1. Must be on a company letterhead.
2. Must detail the student name and student number.
3. Must detail the amount of the sponsorship.
4. Must indicate contact details of a company representative (full names, designation, telephone number and email address) that can be contacted to verify the sponsorship

Proforma invoice can be requested here.

Payment Methods:

1. Direct deposit at any branch of Standard Bank
2. Internet banking direct transfer
3. Telegraphic / wire transfer (from outside South Africa)
4. Debit and Credit Card payments (we do not accept American Express or Diners Cards though)
5. Cheque payments (Cheques should be crossed and made payable to the "University of Cape Town" and the student name and number written on the back of the cheque.)
6. Cash payments up to a maximum of R 1,000.00 can be made at the GSB. Anything greater must be paid directly into a Standard Bank branch or done via another option listed above.

NB: Students with outstanding balances on their fees accounts will not have any subsequent application processed until the debt has been settled in full.

STATUS

☺

Application fee yet not received

University of Cape Town

GSB

CEMS Master of International Management Checklist

Use this checklist to track your progress.

Bear in mind that some elements listed below will take more time than others.

	√	NOTES
Prepare documentation		
CV		
Transcripts		
Degree Certificates		
ID/Passport		
Write Application Essays		
Application Essay 1		
Application Essay 2		
Application Essay 3		
Application Essay 4		
Application Essay 5		
Application Essay 6		
Rank exchange schools		

Language requirements		
Declaration of Mother Tongue		
TOEFL Score / Eng language certificate		
Proof of Second Language		
English translations of supporting docs		
Complete your UCT Online Application		
Submit your application to UCT Central Admissions (PeopleSoft)		
Proof of Application Fee Payment		

Good luck, and remember: if you have any questions or require assistance on your application journey, you can reach the Admissions Team on:

Tel: +27 (0)21 650 7500
Email: admissions.gsb@uct.ac.za